

# DEMAREST BOARD OF EDUCATION

## COW MEETING MINUTES

County Road School – Media Center  
April 9, 2019  
5:35 P.M.

### I. OPENING

- A. The meeting was called to order by Vice-President Verna at 5:35 P.M.
- B. Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna  
Absent: Holzberg

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
  - 1. Review of non-tenured staff
  - 2. 2019/2020 personnel contracts
- B. It was moved by Governale, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to convene executive session at 7:10 P.M.

### III. REOPEN PUBLIC MEETING

- A. It was moved by Verna, seconded by Governale to reopen the Regular Meeting to the public at 7:17 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. ROLL CALL

Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg

Absent: None

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

V. CORRESPONDENCE

A. Board Secretary Perez reviewed this month's correspondence.

- Hubschman Engineering notification regarding wetlands special activity by County Road School

VI. FOR BOARD DISCUSSION AND REVIEW

A. Board members reviewed the items and discussed resolutions D1, D2 and D3.

**A. Instruction – Staffing**

1. Approve substitutes

**B. Instruction – Pupils/Programs**

1. Approve senior service assignments
2. Approve eighth grade field trip

**C. Support Services – Staffing**

1. Approve chaperones for field trip

**D. Support Services – Board of Education**

1. Approve first reading of policy/regulation
2. Approve final reading of policy/regulation
3. Approve facility use requests
4. Approve attendance at workshops
5. Approve athletic schedule
6. Appoint Affirmative Action Officer
7. Approve the Affirmative Action Team
8. Approve award of contract to Sousa & Stern – ACTION TO BE TAKEN
9. Approve award of contract to B&G Restoration, LLC – ACTION TO BE TAKEN
10. Approve revision to 2018/2019 calendar – ACTION TO BE TAKEN

**E. Support Services – Fiscal Management**

1. Confirm March 29th and April 15<sup>th</sup> payroll
2. Approve March in office bills and April bills list
3. Approve March Certification of Board Secretary
4. Approve March Certification of Board of Education
5. Acknowledge receipt of February Board Secretary Report
6. Confirm March budget transfers

**VII. PUBLIC COMMENT (AGENDA ITEMS ONLY)**

There was no motion for public comment being no one from the public was present.

**VIII. ACTIONS**

**D. Support Services – Board of Education**

1. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Sousa & Stern Educational Consultants, LLC, to conduct a Superintendent evaluation and Board of Education self-evaluation for the 2018/2019 school year, at a cost not to exceed \$1,000.00, as recommended by the Chief School Administrator.
2. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve B & G Restoration, Inc., as they provided the most reasonable quote, for abatement in the Demarest Middle School stage area, at a cost not to exceed \$7,050.00, as recommended by the Chief School Administrator.
3. It was moved by Lee, seconded by Kirtane and approved by unanimous roll call vote of those present to approve change to the 2018/2019 calendar by closing schools on May 24, 2019 and June 21, 2019, ending school on June 20, 2019 due to snow days built into calendar that were not exercised, as recommended by the Chief School Administrator.

**IX. PUBLIC COMMENT**

There was no motion for public comment being no one from the public was present.

**X. EXECUTIVE SESSION**

- A. There was no motion to enter the Executive Session.

**XI. ADJOURNMENT**

- A. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote to adjourn the meeting at 8:19 P.M.

Sincerely,



Thomas Perez  
Business Administrator and Board Secretary